

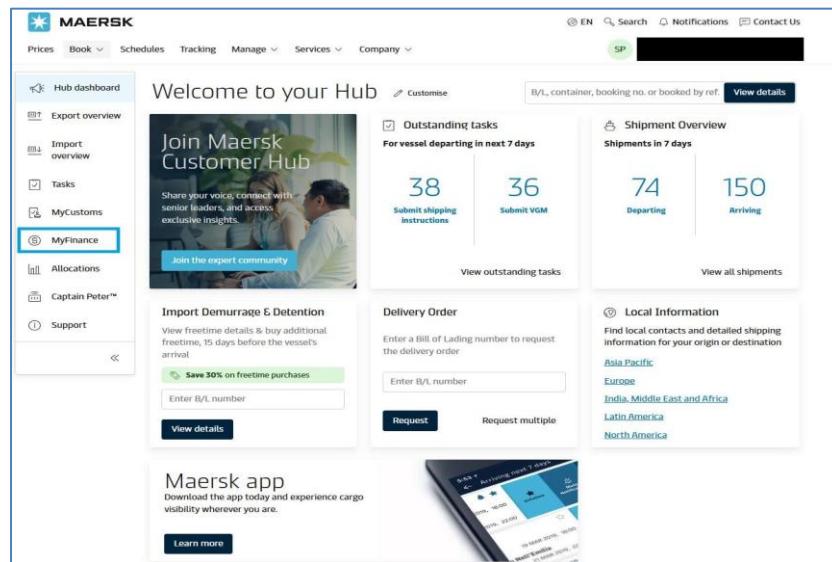
Maersk Mexico

- Pasos para presentar una solicitud de reembolso a terceros

Estimado cliente,

Con la finalidad de conocer nuestro proceso interno a través del portal web **MAERSK.com**, lo invitamos a consultar los pasos a seguir para el proceso de reembolsos a terceros.

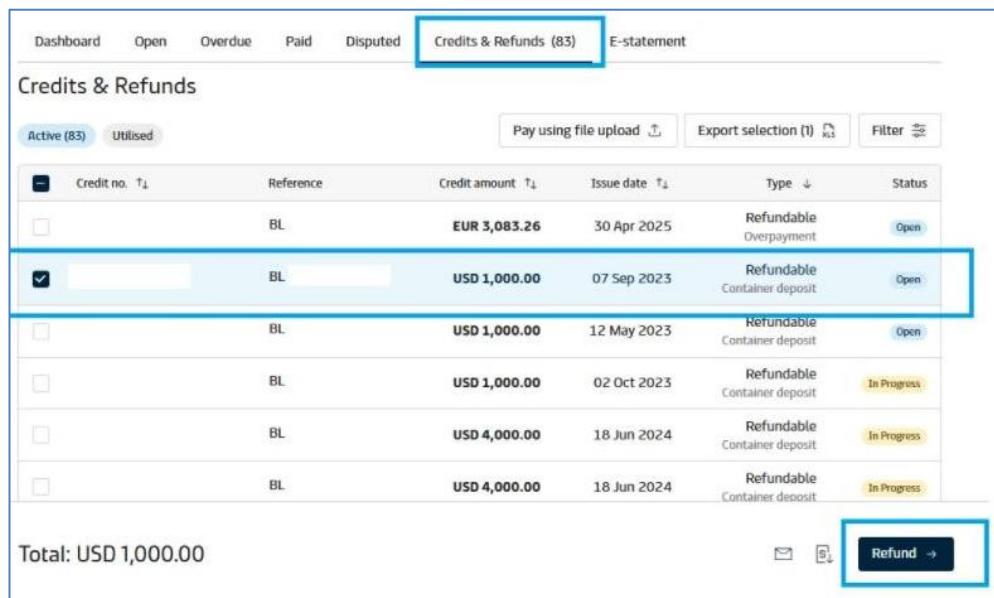
1. Crea una cuenta en **Maersk.com**. Se generará automáticamente una cuenta **MyFinance**.
2. Accede a **MyFinance** y selecciona "Soy un cliente".



The screenshot shows the Maersk Hub dashboard. On the left sidebar, the 'MyFinance' tab is highlighted with a blue border. The main area displays various shipping metrics and links, such as 'Join Maersk Customer Hub', 'Outstanding tasks', 'Shipment Overview', and 'Delivery Order'.

3. En la pestaña Créditos y Reembolsos, selecciona el crédito reembolsable.

- Se pueden solicitar reembolsos por artículos individuales o varios.
- **Importante:** Si hay un saldo pendiente en el mismo BL, el reembolso será rechazado automáticamente. El estado de cuenta deberá estar al corriente para solicitar su proceso de reembolso.



The screenshot shows the 'Credits & Refunds' section in MyFinance. The 'Credits & Refunds (83)' tab is selected. A table lists credits with columns: Credit no., Reference, Credit amount, Issue date, Type, and Status. One credit row is highlighted with a blue border, and the 'USD 1,000.00' row is also highlighted. At the bottom, there is a summary 'Total: USD 1,000.00' and a large 'Refund →' button.

Credit no.	Reference	Credit amount	Issue date	Type	Status
<input type="checkbox"/>	BL	EUR 3,083.26	30 Apr 2025	Refundable Overpayment	Open
<input checked="" type="checkbox"/>	BL	USD 1,000.00	07 Sep 2023	Refundable Container deposit	Open
<input type="checkbox"/>	BL	USD 1,000.00	12 May 2023	Refundable Container deposit	Open
<input type="checkbox"/>	BL	USD 1,000.00	02 Oct 2023	Refundable Container deposit	In Progress
<input type="checkbox"/>	BL	USD 4,000.00	18 Jun 2024	Refundable Container deposit	In Progress
<input type="checkbox"/>	BL	USD 4,000.00	18 Jun 2024	Refundable Container deposit	In Progress

4. Selecciona la opción **reembolso a terceros**, a fin de generar la solicitud d la entidad a requerir la emisión del deposito

•**Importante:** Ya no se requiere un **Certificado de No Objeción**; la entidad a realizar el depósito ya debe **contar con registro y numero de cliente en nuestro portal Web**.

5. Ingrese el numero de cliente registrado en portal Web y verifique el numero coincide con la razón social.

Una vez validada la información daremos click en **Generar solicitud de reembolso**

- **Importante:** marcar la casilla de confirmación bajo términos y condiciones.

Create Refund Request

Your selected credit note(s)

Credit note no.	B/L no.	Refund amount
Container deposit		USD 1,000.00

Total amount USD 1,000.00

Refund to third party ⓘ

Customer code of refund party	Customer name of refund party
32 i92	AM JE

By confirming and authorising a refund to a third party, the credit owner (customer) acknowledges and agrees to the following:

- The credit owner confirms that the designated third party is authorised to receive the refund on their behalf. Maersk shall not be responsible for verifying the identity or legitimacy of the third party beyond the credit owner's confirmation.
- Maersk shall not be held liable for any loss, dispute, or consequence arising from the refund being issued to a third party as per the credit owner's instruction or confirmation.
- Once the refund is processed to the authorised third party, Maersk considers the transaction complete and shall not entertain further claims or reversals related to the refund.
- The credit owner is responsible for ensuring the accuracy of the third party's details (e.g., name, bank account, contact information). Maersk shall not be liable for errors resulting from incorrect or incomplete information provided.
- The credit owner agrees to provide any documentation or confirmation required by Maersk to support the refund authorisation. Maersk reserves the right to retain such documentation for audit and compliance purposes.
- For audit purposes, Maersk may maintain a readable comment inside the document to reflect the approval. A screenshot of the comment section within the refund document can be taken and retained as sufficient documentation.

6. Una vez enviada, la solicitud de reembolso se registra correctamente. Recibirás actualizaciones de estado a través del correo electrónico registrado en **MyFinance**.

Thank you for your refund request

Successful
Your refund request has been successfully created for the below credit line item(s).

Review We will review and notify you on the status of your request within 5 - 7 work days.	Status You can always review the status of your refund request in the Credits & Refunds tab .
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Acknowledgement sent to	srinivas.pathi@maersk.com
Date of request	14 Nov 2025
Refund method	075 •••• 0 •••• 759 IDBI BANK LTD
Credited to	INI I .6 D

Credit note no.	Reference	Refund reference	Refund amount
Successful	Advance payment	6097 5001 9004	741.89

Total amount AED 741.89

- Información importante para alta de cuenta bancaria

Para agregar una nueva cuenta bancaria, primero seleccione la opción **Reembolsos** y luego haga clic en "**Agregar una cuenta bancaria**". A continuación, ingrese la información solicitada en los campos resaltados con colores y envíe su solicitud. La activación de la nueva cuenta se procesará en un plazo de **24 a 48 horas hábiles**. Finalmente, adjunte su **estado de cuenta bancario en formato PDF** y haga clic en "**Submit**" para completar el procedimiento.

Customer:

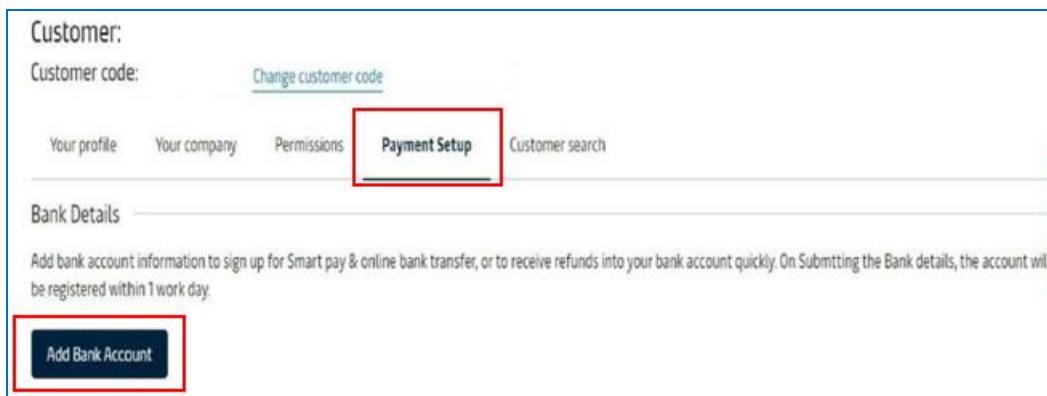
Customer code: [Change customer code](#)

Your profile Your company Permissions **Payment Setup** Customer search

Bank Details

Add bank account information to sign up for Smart pay & online bank transfer, or to receive refunds into your bank account quickly. On Submitting the Bank details, the account will be registered within 1 work day.

Add Bank Account



Procedimiento de ingreso de datos bancarios

1. Para **bancos locales**, ingrese los 18 dígitos de la **CLABE interbancaria** en la casilla resaltada en color amarillo.
2. Para **bancos extranjeros**, ingrese el **ABA Code** en la sección resaltada en color anaranjado.
3. Si el banco es local, complete el campo "**Bank Number / Sort Code**", según aplique.
4. Cuando la opción esté disponible, seleccione "**Savings**".

Country/Region **Select your country** Bank Name **Bank Name**

Bank Number/Transit/Routing No/Sort Code **Account No** IBAN(Optional) BIC/Swift **BIC/SWIFT**

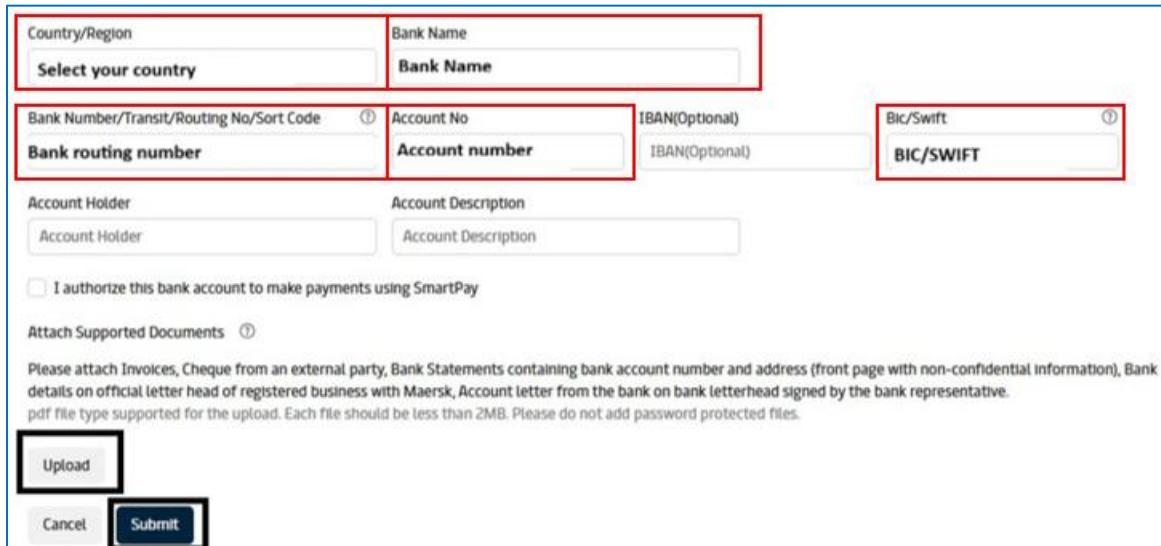
Bank routing number **Account number** IBAN(Optional)

Account Holder **Account Holder** Account Description **Account Description**

I authorize this bank account to make payments using SmartPay

Attach Supported Documents **Upload**

Cancel **Submit**



-Datos para bancos locales y extranjeros:

COUNTRY/REGIÓN	SWIFT CODE	BANK NUMBER/SORT CODE	BANK NAME/BANCO
MÉXICO	BNMXXMXX	002	BANAMEX
MÉXICO	AFIRMXMTXXX	062	BANCA AFIRME, S.A
MÉXICO	MIFEMXXMM	042	BANCE MIFEL
MÉXICO	AZTKMXMM	127	BANCO AZTECA
MÉXICO	BBSEMXXMX	145	BANCO BASE
MÉXICO	BJIOMXML	030	BANCO DEL BAJIO, S.A.
MÉXICO	MONXXMXXMM	112	BANCO MONEX S.A
MÉXICO	MIMMMXXM1	132	BANCO MULTIVA
MÉXICO	BOTKMXMX	108	BANK OF TOKYO-MITSUBISHI UFJ (MEXICO), SA
MÉXICO	MENOMXXMT	072	BANORTE (Banco Mercantil del Norte SA)
MÉXICO	RGIOMXXMT	058	BANREGIO
MÉXICO	BCMRMXMM	012	BBVA BANCOMER
MÉXICO	BIMEMXXMM	021	HSBC
MÉXICO	INBUMXXMM	036	INBURSA
MÉXICO	BMSXXMXXMM	014	SANTANDER
MÉXICO	MBCOMXXMM	044	SCOTIABANK
MÉXICO	ACIOMXXMACB	133	BANCO ACTINVER SA
MÉXICO	CBAKMXM1	113	BANCO VE POR MAS

En caso de presentar cualquier duda o reto, les agradecemos accionar los siguientes canales de comunicación:

- Primer canal: Atención **vía chat** a través del portal.
- Clientes con crédito:** Enviar correo a mx.collections@maersk.com
- Clientes sin crédito:** Enviar correo a mx.cash.collections@maersk.com

Agradecemos de antemano su atención.

Atentamente,

A. P. Moller – Maersk