## How to amend origin and destination in a booking?

- 1. After logging into Maersk.com, please go to the Hub dashboard Maersk :: Hub
- In the window on the right-hand side, please enter the booking number or container number and click "View details", or find the booking in the "Export overview" tab on the left:

🔀 MAERSK	Prices Book v Tracking Schedules L	ogistics solutions $ \lor $ Manage $ \lor $	EN V Q Q	⊘ ④ ≡
代 Hub dashboard	Welcome to your Hu	LD Customise	B/L or container no.	View details
[편한 Export overview] [편화] Import overview	We're looking	<ul> <li>Outstanding tasks</li> <li>For vessel departing in next 7 data</li> </ul>	Ays Shipments in 7 days	1

3. After selecting the booking in which you want to make changes, please click the "Amend" button.

Ship	oment	t det	ails	
B/L nu	umber: 247	737586 (	?)	
<u>Track</u>	Duplicate	Amend	<u>Cancel</u>	

4. In the first tab, "Booking information," please enter the correct "From" and "To" location.

Your booking details		
Location details		
From (City Country/Region)		
	Shanghai (Shanghai), China S	



5. After ensuring that the "**cargo ready to ship**" date is correct, please click "**Continue**"



6. Please confirm the sailing by clicking "Continue"

Select sailing					
Original route and so	chedule: Gdansk, Pol	land → Shanghai (Sha	nghai), China		
© Departure 7 Jan 2025, 01:00	© Arrival 22 Feb 2025, 00:01	⊙Gate-in deadline 3 Jan 2025, 07:45	ै Transit time 45 days 16 hours	合 Vessel/voyage MADISON MAERSK / 502E	✓ Route & other details
Maersk Spot	Get USD 20 per container if rolled ①		USD 579,000 Incl.7 days of detention freetime Buy more freetime on next page		Continue

7. In the next tab, "Additional details," please confirm the equipment release date.

🛱 Pick-up date and reference		
	Enter haulage reference (optional)	
No date selected Click to choose date	Enter haulage reference (optional)	

8. Then, proceed to "Review booking"





9. If all the details in the "**Review booking**" tab are correct, please confirm the "terms and conditions," and then click "**Submit booking**"



\*For Spot bookings additional penalty/amendment charges may be incurred. Please read the Spot offer T&C carefully before booking, amending or cancelling

