Change D&D payer

"Self Service Delivery Order" – Guide

Cargo release status

- ● Bill of Lading (Waybill) Issued at Origin
- ● Manifest submitted to customs

Finance status

- ● Prepaid charges payment is completed
- ● Collect charges payment is pending

Do you need mo[...]

Use Maersk's AI solution[...]
charges.

Recently, customers have sp[...]
Demurrage in Ho Chi Minh C[...]

[Calculate best offer]

Invoices and payment

ⓘ Online payment is not available, Please contact customer service for more details.

Delivery orders

Pleas[...] [...]ontainers with 'ready to submit' [Continue]
statu[...]

3. Click **Add payer details**

Other

Release to party (optional)
No "Release to party" assigned for this shipment yet.

[Nominate a release to party]

Add payer details to charges
Assign payer details for all the charges for this shipment

[Add payer details]

Classification: Internal

Import charges and payer deta[...]
Change / Assign payer to cha[...] types

4. Tick to this box to change payer of D&D

☑ All selected   [Change / assign a payer to selected ▾]

Change / assign a payer to selected
Company ABC Limited   - ********664

Invoice reference (Optional)   [Enter reference for this shipment]

Charge type	Payer Details		Price
Collect charges			
☑ Equipment Positioning Service – Import (CY)	Company ABC Limited	*******664 Update Payer	USD 100.00
☑ Container Protect Essential	Company ABC Limited	*******664 Update Payer	VND 550,000
☑ Terminal Handling Service – Destination	Company ABC Limited	*******664 Update Payer	VND 4,450,000
☑ Documentation fee – Destination	Company ABC Limited	*******664 Update Payer	VND 950,000
Import Demurrage & Detention charges			
☑ Import Demurrage	Company ABC Limited	*****664 Update Payer	[...]able
☑ Import Detention	Company ABC Limited	*****664 Update Payer	[...]able

5. Click **Update payer**
A small indow pop up

ⓘ Please check that the payers for Import Demurrage & Detention is updated correctly.

☑ I agree to the terms and conditions* for price/rate information.

*The price displayed is initial estimate for the charges applicable to this shipment. Your invoice may contain additional local tax or charges if applicable.

6. Select the payer to be changed

Update Payer

+ Select from my "Favourites"

+ Search and add a new payer

[Submit]

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7. Search new payer by customer code or trading name

Select payer

⟳ Favourites   🔍 **Search**

You can search a release to party by their trading name and address or customer code

Customer code

```
Customer's code
```

or

Trading name

```
Trading name
```

Country

```
📍 Country
```

˅ Additional fields

8. Click **Search**

Search

Select payer   ✕

⟳ Favourites   🔍 **Search**

You searched for: "40604701961"

Company ABC Limited ✓

9. Select the payer

10. Click **Submit**

Back to search   **Confirm**