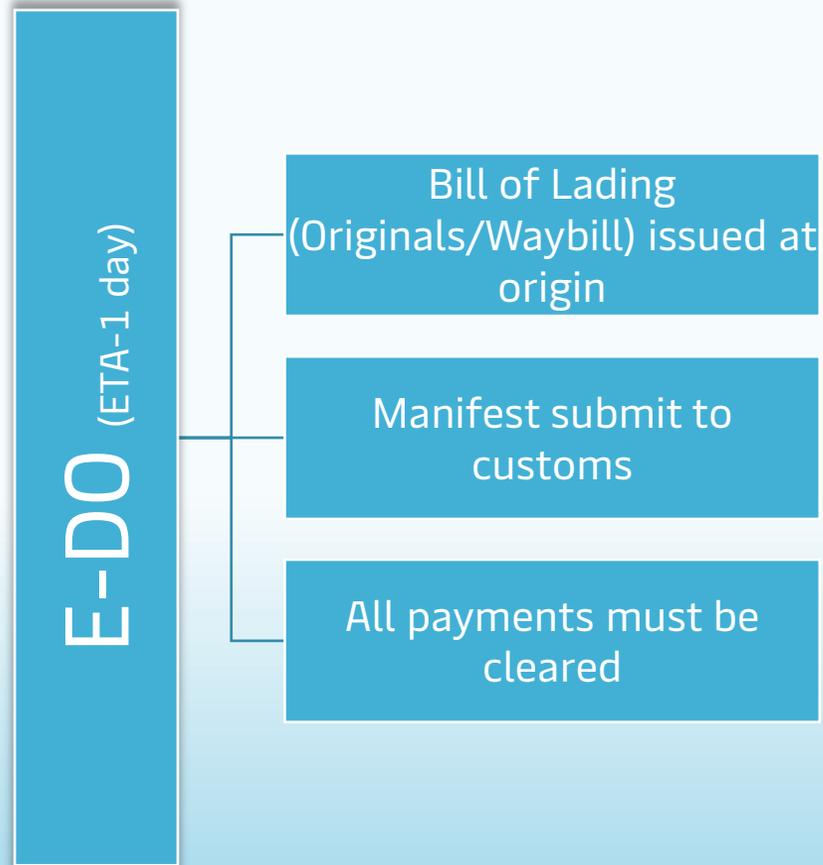


Request eDO



<https://www.maersk.com>

Condition to release E-DO





MAERSK

MAERSK Prices Book Tracking Schedules Supply chain EN

Login

2

ABC123
[Forgot username?](#)

An@123xx
[Forgot password?](#)

Remember my username

LOG IN

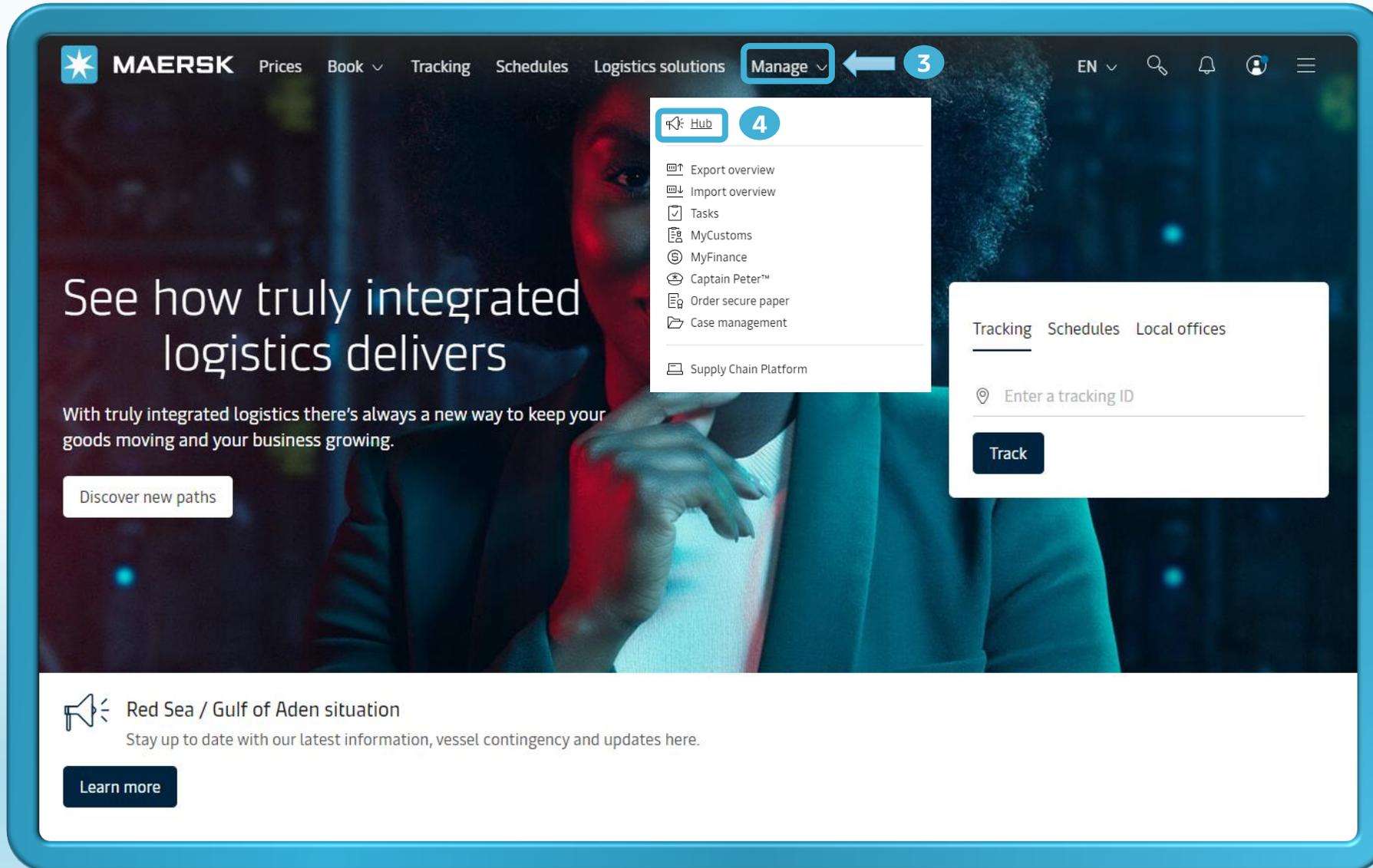
New User? [Please register here](#)

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Maersk growth			
Whistleblower			

MAERSK

Step 1: Go to the MAERSK.com

Step 2: Click on the above login icon and enter your username and password.



Step 3: After you login, then click on “Manage”.

Step 4: Then, click on “Hub”.



MAERSK

The screenshot shows the Maersk Hub dashboard. At the top, there is a navigation bar with the Maersk logo, 'MAERSK', and links for 'Prices', 'Book', 'Tracking', 'Schedules', 'Supply chain', and 'Manage'. On the right side of the navigation bar, there are options for 'EN', a search icon, a user profile icon, and a menu icon. Below the navigation bar, the main content area starts with 'Welcome to your Hub' and a search bar for 'B/L or container no.' with a 'TRACK' button. The dashboard is divided into several sections: 'Warehousing & Distribution' with a 'Contact us' button; 'Outstanding tasks' showing 'Export task due in 7 days' with '0' tasks, 'Submit shipping instructions', and 'Submit VGM' with '0' tasks; 'Shipment Overview' showing '9' departing and '9' arriving in the next 7 days. A search bar below these sections allows searching by 'vessel, country/region, container yard, port or local office'. The main content area features three columns: 'Import Demurrage & Detention', 'Import manifest & delivery order' (highlighted with a blue box and a circled '5' above it), and 'Local Information'. The 'Import manifest & delivery order' section has a search input field containing '9XXXXXXXX' and a 'Request' button (highlighted with a blue box and a blue arrow pointing to a circled '6'). The 'Local Information' section includes links for 'Asia Pacific', 'Europe', 'India, Middle East and Africa', 'Latin America', and 'North America'. A 'Chat' button is located at the bottom right of the dashboard.

Step 5: After visiting the Hub page, you can scroll down to search for “**Import manifest & delivery order**”.

Step 6: Then enter your shipment number and click “**Request**”.



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The screenshot displays the Maersk web interface for HBL creation and detention selection. The top navigation bar includes 'MAERSK', 'Prices', 'Book', 'Tracking', 'Schedules', 'Supply chain', and 'Manage'. The main content area is divided into several sections:

- Back to dashboard**: A link to return to the main dashboard.
- B/L no. 9XXXXXXXXX**: The Bill of Lading number.
- B/L Status**: A section with a green circle '7' containing:
 - Cargo release status:
 - Bill of Lading (Waybill) Issued at Origin
 - Manifest not submitted to customs
 - HBL Manifest Import** (highlighted with a blue box) with a 'Submit Request' button and a 'Deadline:' field.
 - Finance status:
 - Prepaid charges payment is completed
 - Collect charges payment is completed
- Import freetime**: A section with a green circle '8' containing:
 - Buttons for 'Demurrage' and 'Detention' (selected).
 - 'Included free days' field with 'x days'.
 - 'Select additional days' buttons: 4, **7 BEST** (highlighted), 10, 14.
 - 'Applies to' dropdown: 'All containers (1)'.
 - 'Estimated last return day after the purchase': 28 Jun 2024.
 - Price summary:
 - Price: 24.67% online discount
 - Total Price: USD xxx.x
 - 'Continue to buy detention' button (highlighted with a blue box).
- Delivery orders**: A section with a green circle '9' containing:
 - Text: 'Please proceed to delivery order request for the containers with 'ready to submit' status.'
 - 'Continue' button.
- HBL - Manifest Request**: A form (highlighted with a red box) for creating an HBL. It includes:
 - Form fields for 'Enter HBL' and 'Add HBL' button.
 - 'Containers in MBL' table:

Container Number	Remaining Weight KGS	Remaining Quantity	Status	Added to HBL
PCNUXXXXXX	14140.000	444	Remaining	
 - 'Add Required Documents' section with 'Upload Document' buttons.
 - 'Submit Manifest Request' button.
- Import freetime**: A summary section on the right showing 'Detention' selected, 'Included free days' as 14 days, and a 'Buy now' button (highlighted with a blue box).

HBL creation

Step 7: you can check condition to release DO all dots in green, any blue color please action accordingly requirement

Note: HBL manifest import just require in case you want Maersk on behalf to submit your HBL Timeline: 24 hours prior to vessel arrival in Cambodia.

This service is provided free of charge during the implementation and adoption phase of the new ASYHUB system in Cambodia from 25th March until further notice.

Step 8: You can buy more free time in this step by choosing additional days and click **“Continue to buy detention”** and then click to **“Buy now”**

Step 9: in Delivery orders click **“Continue”**



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← Back

Shipment: 9xxxxxxx @ Qingdao, CN 6 Jun 2024 @ Sihanoukville, KH 16 Jun 2024

○ Payers & containers ○ Documents & References ○ Release details ○ Review

Authorization & set release to party request

As you are not an assigned released to party to this shipment, in order to request for Delivery Order, you need to apply for self nomination for release to Party.

Maximum allowed file size or total size of all files is 10MB (0.00MB / 10MB)
Supported formats are: XLS, XLSX, PDF, DOC, DOCX, PPT, PPTX, JPG, JPEG, TXT, ZIP

Upload Letter of Authorization **10**

Select Payer

4 Charges in Shipment 9xxxxxxx

All selected Change / assign a payer to selected Invoice reference (Optional) Enter reference for this shipment

Charge types	Company	Action	Price
Collect charges	Company ABC CO.,LTD-*****xxx Company DEF CO.,LTD-*****xxx		
<input checked="" type="checkbox"/> Basic Ocean Freight	Company ABC CO.,LTD-*****xxx	Update Payer 11	xxxxxxx
<input checked="" type="checkbox"/> Terminal Handling Service - Destination	Company DEF CO.,LTD-*****xxx	Update Payer	xxxxxxx
Import Demurrage & Detention charges			
<input checked="" type="checkbox"/> Import Demurrage		Update Payer	xxxxxxx
<input checked="" type="checkbox"/> Import Detention		Update Payer	xxxxxxx

11

I agree to the [terms and conditions](#)* for price/rate information.

*The price displayed is initial estimate for the charges applicable to this shipment. Your invoice may contain additional local tax or charges if applicable.

Step 10: click to button “**Upload Letter of Authorization**” if you’re not and assigned release party

Step 11: Select/ update payer party



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Step 12: Add party release container to, pick date and pick time

Step 13: Choose container return depot

Note:

1. customer can check Demurrage/detention details by click in \vee for more detail
2. Customer stick to "I made the payment for D&D charges" and upload receipt if any

Step 14: Click "Continue"



MAERSK

MAERSK Prices Book Tracking Schedules Supply chain Manage

EN Search User Profile

← Back

Shipment: 9xxxxxxxxx

Qingdao, CN 6 Jun 2024 Sihanoukville, KH 16 Jun 2024

Progress: Payers & containers (checked) Release details (checked) Review (unchecked)

Review your order details

Recipient details

Hide recipient details

Delivery order recipient e-mail ID

testing123@maersk.com + Add e-mail address 15

Payer details

View payer details 16

Release details

View release details for merchant haulage 16

Cancel **Submit** 17

Step 15: Add more email receiver by click to “Add e-mail address”

Step 16: Review payer/ merchant haulage details and customer can edit directly from this step if any by click to icon

Step 17: Click “Submit”



THANK YOU

