

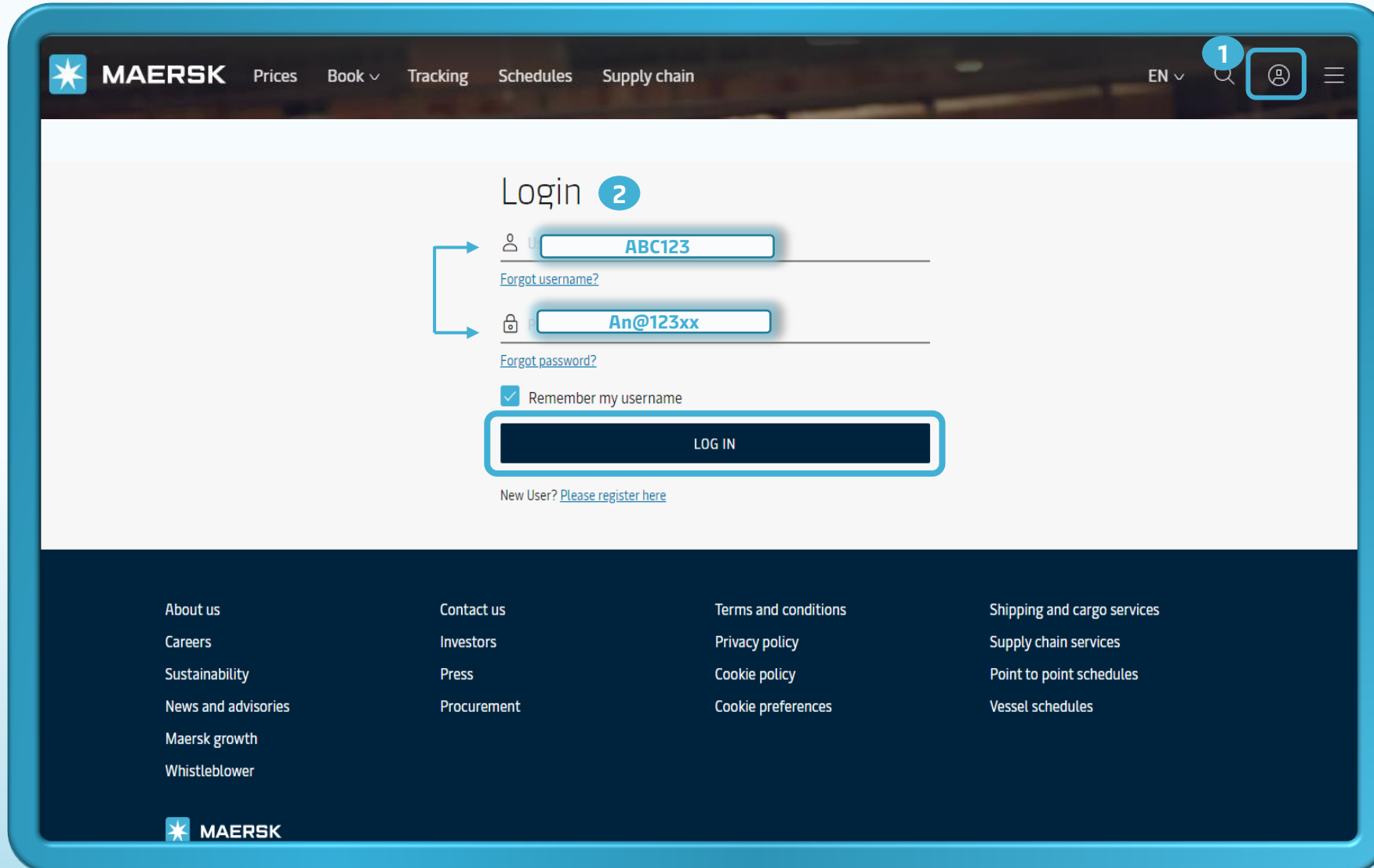
# MyFinance



<https://www.maersk.com>



# MAERSK



- **Step 1:** Click on the above login icon

- **Step 2:** Go to the MAERSK.com and enter your username and password.



# MAERSK

The screenshot shows the Maersk MyFinance portal. At the top, there is a navigation bar with the Maersk logo, 'MAERSK', and menu items: Prices, Book, Tracking, Schedules, Supply chain, and Manage. On the right, there are options for language (EN), search, user profile, and a hamburger menu. Below the navigation bar, the page title is 'MyFinance' and the user's company name is 'Your Company Name'. A sidebar on the left contains navigation options: Hub dashboard, Export overview, Import overview, Tasks, MyCustoms, MyFinance (highlighted), Allocations, Captain Peter™, and Support. The main content area has two radio buttons: 'I'm a customer' (selected) and 'I'm an agent'. A search bar contains the text '23XXXXXXX' and a magnifying glass icon. Below the search bar, the text 'Search results for 'B/L number'' is displayed. A table titled 'Overdue invoices' shows one result with the following details:

Invoice no.	BL no.	Open   Invoice amount	Due   Invoice date	Status
7676 XXX XXX Import	23XXXXXXX	USD 599.50 599.50	10 MAY 2024 07 MAY 2024	Payable offline

At the bottom of the page, there is a feedback section titled 'Please, help us improve' with a question 'How would you rate your experience?' and five smiley face icons. A 'Submit' button is located below the feedback section.

- **Note:** If you are the consignee of the shipment, please click on “I’m a customer”.

- **Note:** If you are the Broker or Clearance, please click on “I’m an agent”. And you can login your own account on MAERSK.com to take the local charge invoice of your consignee.

- **Step 3:** Then, type in your shipment number and click Enter. After that the search result will be shown.



MAERSK

The screenshot shows the Maersk MyFinance dashboard. At the top, there is a navigation bar with the Maersk logo, the text 'MAERSK', and several menu items: 'Prices', 'Book', 'Tracking', 'Schedules', 'Supply chain', and 'Manage'. On the right side of the navigation bar, there are options for 'EN', a search icon, a user profile icon, and a hamburger menu icon. Below the navigation bar, the main content area is titled 'MyFinance' and includes 'Your Company Name' and a link to 'Export All Open invoices'. There are radio buttons for 'I'm a customer' (selected) and 'I'm an agent'. A search bar contains the text '23XXXXXXX' and a placeholder 'ice, Payment receipt no. or Dispute ID'. Below the search bar, there are tabs for 'Dashboard' (highlighted), 'Open (6)', 'Overdue', 'Paid', 'Disputed', 'Credits & Refunds', and 'E-statement'. The main content area displays a welcome message 'Welcome back, Your Company Name' and two charts: 'Outstanding invoices' and 'Ageing overview'. The 'Outstanding invoices' chart shows a bar for 'Overdue invoices' with a value of 1, and bars for 'Due today' (0), 'Due this week' (1), and 'Due this month' (2). The 'Ageing overview' chart is a bar chart showing the distribution of invoices by days overdue, with a significant bar for '<0' days overdue.

- **Dashboard:** The all overview of the invoices under your company.



# MAERSK

**MAERSK** Prices Book Tracking Schedules Supply chain Manage

EN Search User Profile

MyFinance

Your Company Name

Export Selected Open invoice(s) **5**

I'm a customer  I'm an agent

B/L no. Search by B/L no.

Dashboard **Open (6)** Overdue Paid Disputed Credits & Refunds E-statement

Open invoices Filter

Invoice no. ↓	BL no. ↑	Open Invoice amount ↑	Due Invoice date ↑	Status
<input checked="" type="checkbox"/> 7676 037 881 Import	2386 033 91	<b>USD 55.00</b> 55.00	09 MAY 2024 08 MAY 2024	Payable offline
<input checked="" type="checkbox"/> 7676 037 676 Import	2388 624 83	<b>USD 478.50</b> 478.50	10 MAY 2024 07 MAY 2024	Payable offline
<input checked="" type="checkbox"/> 7676 037 549 Import	2785 821 74	<b>USD 599.50</b> 599.50	10 MAY 2024 07 MAY 2024	Payable offline
<input type="checkbox"/> 7676 036 483 Export	2388 817 30	<b>USD 726.00</b> 726.00	05 MAY 2024 05 MAY 2024	Payable offline Overdue

3 Invoice selected Total: USD 1,133.00

**6**

**\*\* Open:** The list of the invoices that have not yet paid

- **Step 4:** Next, after you found the invoice that you want to take, then click “Check ✓” in front the invoice number

- **Step 5:** You may click on the Export Selected Open Invoices for the report Excel attachment.

- **Step 6:** You may click on the download Icon for the PDF attachment.

=> Share the invoice to others

=> Dispute the invoice

=> Download the invoice



MAERSK

The screenshot shows the Maersk MyFinance web application. The top navigation bar includes the Maersk logo, 'Prices', 'Book', 'Tracking', 'Schedules', 'Supply chain', and 'Manage'. The main header area displays 'MyFinance' and 'Your Company Name' with a link to 'Export All Open invoices'. Below this, there are radio buttons for 'I'm a customer' (selected) and 'I'm an agent'. A search bar contains '23XXXXXXX' and a dropdown menu for 'Search options'. A horizontal menu below the search bar includes 'Dashboard', 'Open', 'Overdue (1)', 'Paid', 'Disputed', 'Credits & Refunds', and 'E-statement'. The 'Overdue (1)' tab is highlighted. The main content area is titled 'Overdue invoices' and features a table with one row of data. The table has columns for 'Invoice no.', 'BL no.', 'Open | Invoice amount', 'Due | Invoice date', and 'Status'. The row shows an invoice with number '7676 XXX XXX', BL number '23XXXXXXX', an amount of 'USD 33.00', and due dates of '08 JUL 2024'. The status is 'Payable offline' and 'Overdue'. A left-hand sidebar contains navigation options: 'Hub dashboard', 'Export overview', 'Import overview', 'Tasks', 'MyCustoms', 'MyFinance' (highlighted), 'Allocations', 'Captain Peter™', and 'Support'.

- **Overdue:** The list of the invoices over the pay day.



MAERSK

MAERSK Prices Book Tracking Schedules Supply chain Manage EN

MyFinance Your Company Name  
Export All Open invoices

I'm a customer  I'm an agent

Search options 23XXXXXXX ice, Payment receipt no. or Dispute ID

Dashboard Open Overdue **Paid (12)** Disputed Credits & Refunds E-statement

Open invoices Filter

Invoice no. ↓	BL no. ↑↓	Open I Invoice amount ↑↓	Due I Invoice date ↑↓	Status
<input type="checkbox"/> 7676 XXX XXX Import	23XXXXXXX	<b>USD 55.00</b> 55.00	09 MAY 2024 08 MAY 2024	Payable offline
<input type="checkbox"/> 7676 XXX XXX Import	23XXXXXXX	<b>USD 478.50</b> 478.50	10 MAY 2024 07 MAY 2024	Payable offline
<input type="checkbox"/> 7676 XXX XXX Import	23XXXXXXX	<b>USD 599.50</b> 599.50	10 MAY 2024 07 MAY 2024	Payable offline
<input type="checkbox"/> 7676 XXX XXX Export	23XXXXXXX	<b>USD 726.00</b> 726.00	05 MAY 2024 05 MAY 2024	Payable offline Overdue
<input type="checkbox"/> 7676 XXX XXX	23XXXXXXX	<b>USD 20.00</b> 20.00	04 MAY 2024 04 MAY 2024	Payable offline Overdue
<input type="checkbox"/> 7676 XXX XXX	23XXXXXXX	<b>USD 140.00</b> 140.00	26 APR 2024 26 APR 2024	Payable offline Overdue

- **Paid:** The list of the invoices that have paid





# MAERSK



MAERSK

Prices

Book ▾

Tracking

Schedules

Supply chain

Manage ▾

EN ▾



Hub dashboard

Export overview

Import overview

Tasks

MyCustoms

**MyFinance**

Allocations

Captain Peter™

Support

## MyFinance

Your Company Name

Export All Open invoices

I'm a customer  I'm an agent

Search options ▾

Search by B/L, Invoice, Payment receipt no. or Dispute ID

Dashboard

Open

Overdue

Paid

**Disputed (97)**

Credits & Refunds

E-statement

### Disputed invoices

Filter

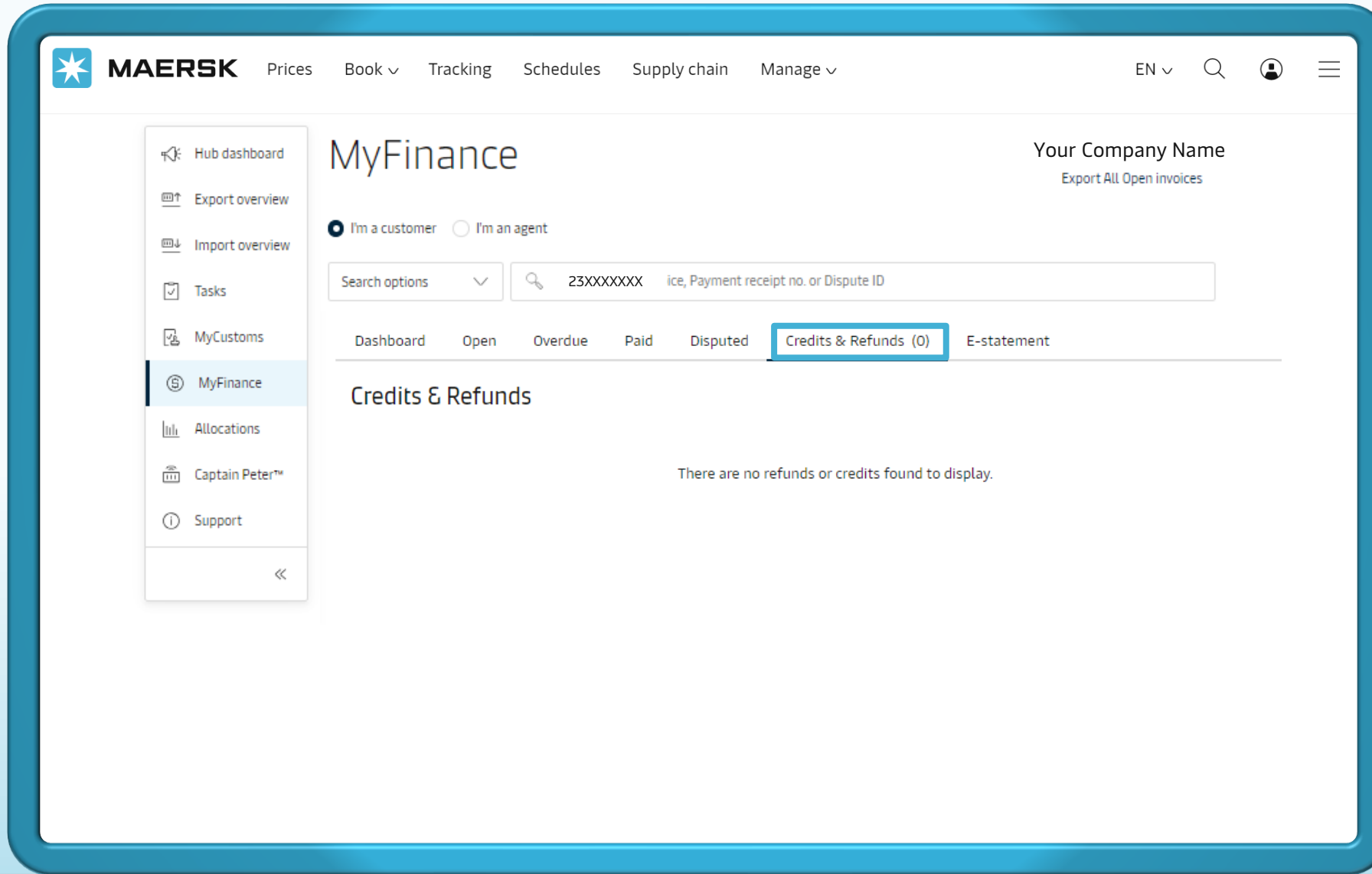
<input type="checkbox"/>	Case id ↓	Invoice no. ↑	BL no. ↑	Disputed   Invoice amount ↑	Due   Invoice date ↑	Status
<input type="checkbox"/>	2193 3096 Missing Information 10 JUL 2024	<input type="text"/> EXPORT	<input type="text"/>	<b>USD 100.00</b> 100.00	31 JUL 2024 01 JUL 2024	New
<input type="checkbox"/>	2193 0771 Missing Information 09 JUL 2024	<input type="text"/> EXPORT	<input type="text"/>	<b>USD 1,200.00</b> 1,508.00	25 JUN 2024 26 MAY 2024	New
<input type="checkbox"/>	2188 3084 Incorrect Rates 26 JUN 2024	7676 049236 EXPORT	<input type="text"/>	<b>USD 20.00</b> 20.00	26 JUL 2024 26 JUN 2024	Accepted
<input type="checkbox"/>	2188 2965 Missing Information 26 JUN 2024	<input type="text"/> EXPORT	<input type="text"/>	<b>USD 174.00</b> 191.40	14 JUL 2024 14 JUN 2024	Rejected
<input type="checkbox"/>	2188 2955 Missing Information 26 JUN 2024	<input type="text"/> EXPORT	<input type="text"/>	<b>USD 172.86</b> 190.18	14 JUL 2024 14 JUN 2024	Rejected

- **Disputed:** The list of the invoices that have been raising for a dispute. You can view the status in here





MAERSK



- **Credits & Refund:** The list of the invoices that have been generated as credit or a refund into your company account.



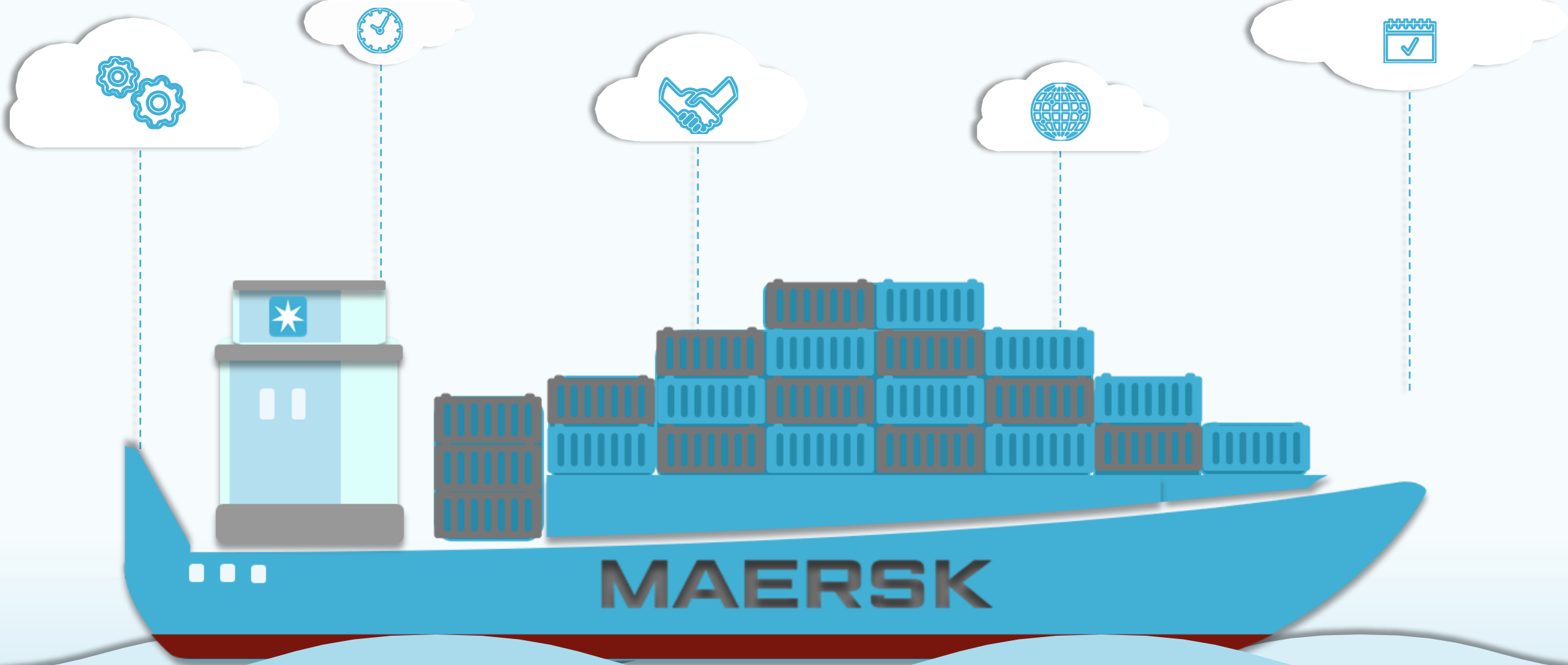
MAERSK

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Currency ↑	Credit	Open	Balance
USD	USD 0.00	USD 3,344.00	<b>USD 3,344.00</b>

A 'Show details' button is located below the table.

- **E-Statement:** is the account statement that calculating the total credit or open invoices with MAERSK



# MAERSK CAMBODIA