

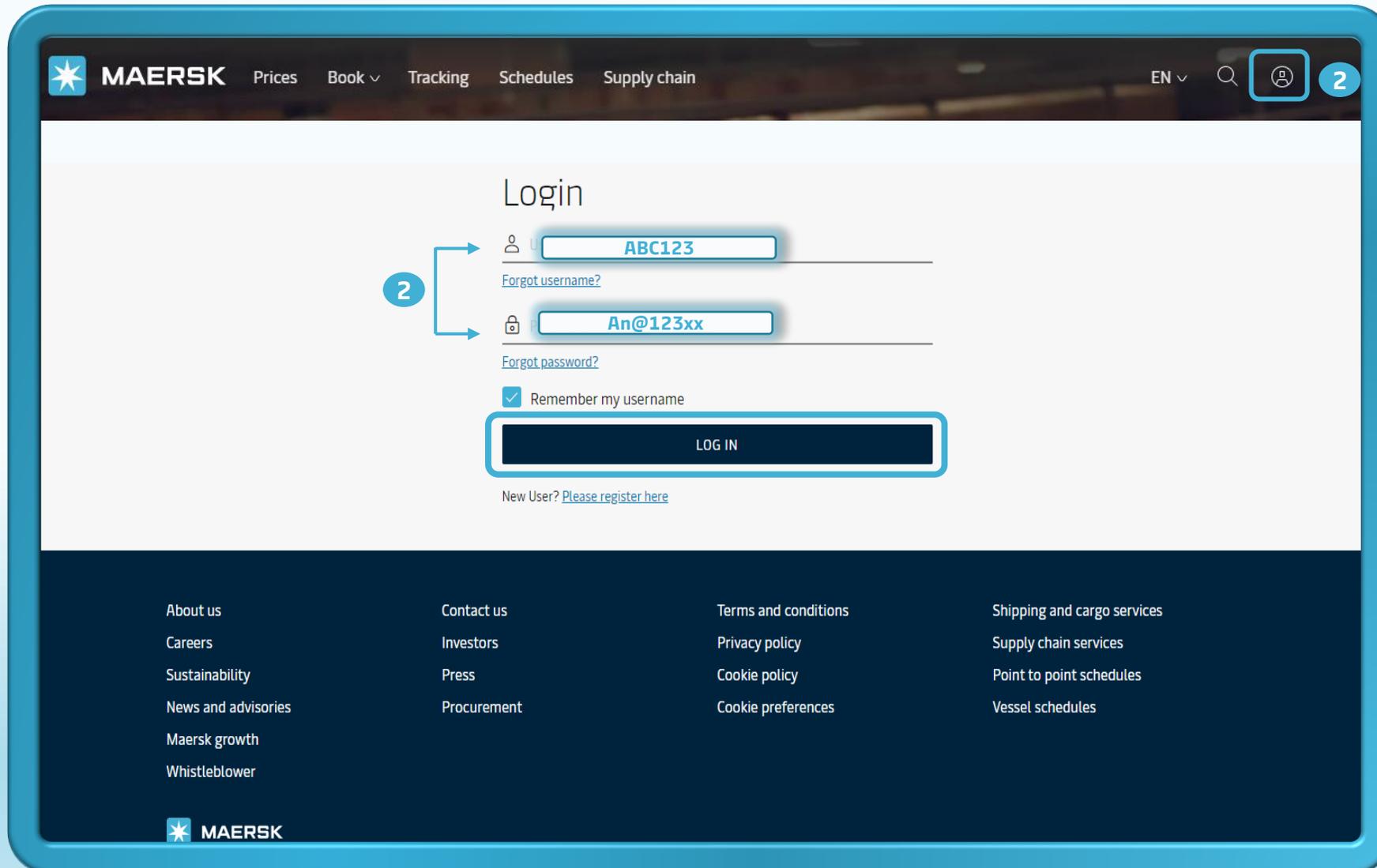
Amend eDO



<https://www.maersk.com>

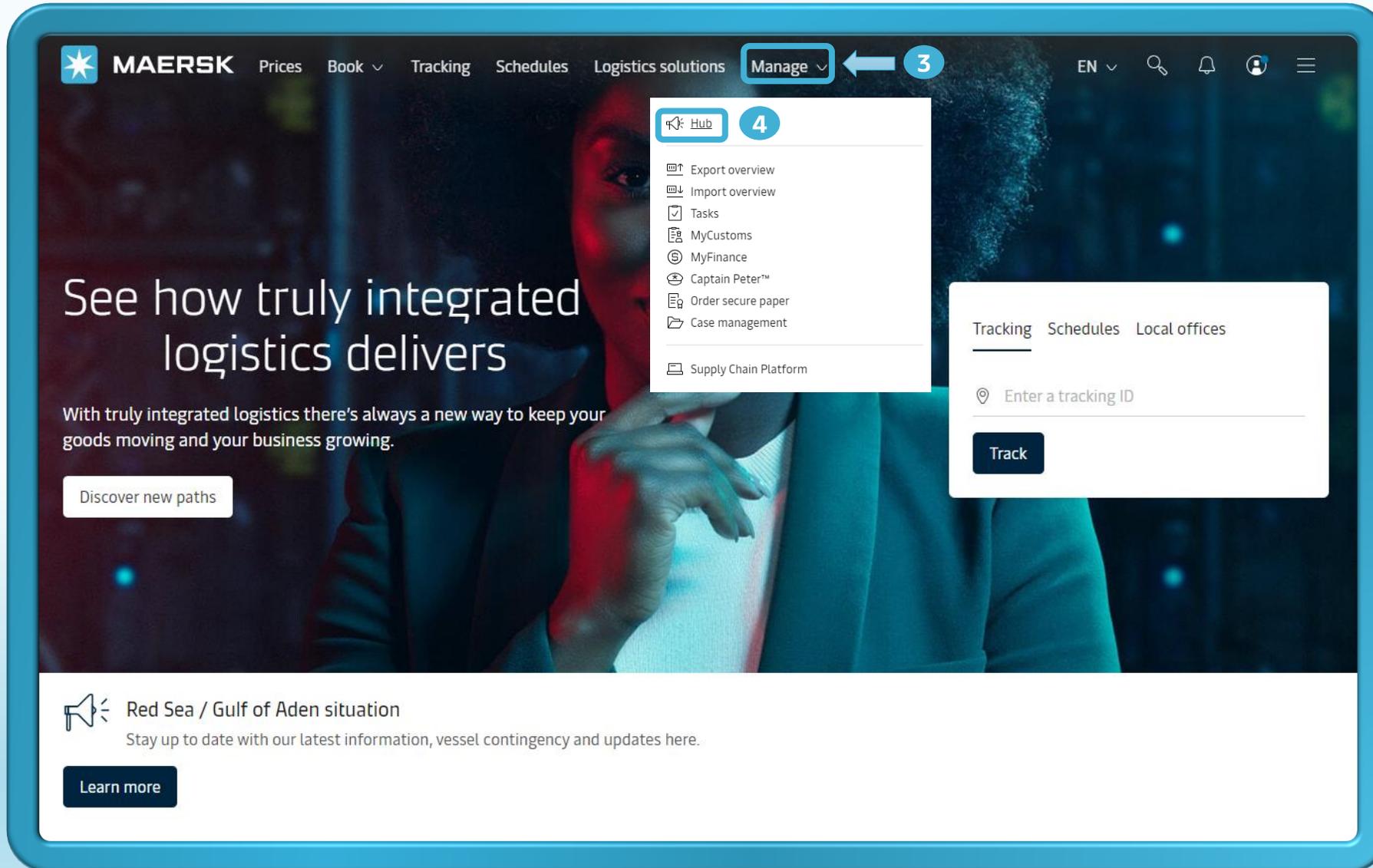


MAERSK



Step 1: Go to the MAERSK.com

Step 2: Click on the above login icon and enter your username and password.



Step 3: After you login, then click on “**Manage**”.

Step 4: Then, click on “**Hub**”.



MAERSK

The screenshot shows the Maersk Hub dashboard. At the top, there is a navigation bar with the Maersk logo, 'MAERSK', and links for 'Prices', 'Book', 'Tracking', 'Schedules', 'Supply chain', and 'Manage'. On the right side of the navigation bar, there are options for 'EN', a search icon, a user profile icon, and a menu icon.

The main content area starts with a 'Welcome to your Hub' message. Below this is a search bar for 'B/L or container no.' with a 'TRACK' button. To the left of the search bar is a 'Warehousing & Distribution' section with a 'Contact us' button. To the right are two summary cards: 'Outstanding tasks' (with 0 tasks due in 7 days) and 'Shipment Overview' (with 9 shipments departing and 9 arriving in the next 7 days).

Below these cards is a search bar for 'a vessel, country/region, container yard, port or local office' with a 'View all' dropdown. A blue circle with the number '5' is placed above the 'Import manifest & delivery order' card.

The 'Import manifest & delivery order' card is highlighted with a blue border and contains a text input field with '9XXXXXXXX' and a 'Request' button. A blue circle with the number '6' and an arrow points to the 'Request' button.

Other cards include 'Import Demurrage & Detention' and 'Local Information' with links for 'Asia Pacific', 'Europe', 'India, Middle East and Africa', 'Latin America', and 'North America'. A 'Chat' button is located at the bottom right.

Step 5: After visiting the Hub page, you can scroll down to search for “**Import manifest & delivery order**”.

Step 6: Then enter your shipment number and click “**Request**”.



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The screenshot displays the Maersk website interface for a Bill of Lading (B/L) no. 9XXXXXXXXX. The page is divided into several sections: B/L Status, Cargo release status, Finance status, Import freetime, and Delivery orders. The 'Import freetime' section is the primary focus, showing a table with columns for 'Detention' and 'Included free days'. A blue box highlights the '7' days option under 'Detention', which is marked as 'BEST'. Below this, a 'Continue to buy detention' button is visible. To the right, a 'Buy now' button is also highlighted with a blue box. A large blue arrow points from the 'Buy now' button towards the 'Continue to buy detention' button. The 'Delivery orders' section at the bottom has a 'Continue' button highlighted with a blue box. Annotations with circled numbers 7 and 8 are placed over the '7' days option, the 'Buy now' button, and the 'Continue' button respectively.

MAERSK Prices Book Tracking Schedules Supply chain Manage EN

← [Back to dashboard](#)

B/L no. 9XXXXXXXXX

B/L Status

Cargo release status

- Bill of Lading (Waybill) Issued at Origin
- Manifest submitted to customs
- HBL Manifest Import Approved
Deadline: 10 Sep 2024 14:00 CaseID: 2409-281241563 Deadline Passed

Finance status

- Prepaid charges payment is completed
- Collect charges payment is completed

Import freetime

Detention	Included free days	X days
4		
7 BEST		
10		
14		

Select additional days

Price USD xxx.x
28% online discount USD xxx.x
Total Price USD xxx.x

Applies to
All containers (1)
Estimated last free day after the purchase
01 Oct 2024

7

Continue to buy detention

Import freetime

Detention	Included free days	14 days

7

You're about to purchase 7 extra detention days for x USD. This amount will be added on your invoice.
Estimated last return date is 01 Oct 2024, based on container discharge.

Terms and Conditions

By accepting you agree to:

1. Be the payer for the invoice, which would be sent for the purchase of additional demurrage & detention free days (Freetime Extension Contract).
2. Understand that Freetime Extension contract charge is non-refundable.

I accept the Terms and Conditions

Price USD xxx
28% online discount USD xxx
Total Price USD xxx

7

Buy now Back

8

Please proceed to delivery order request for the containers with 'ready to submit' status. [Continue](#)

Step 7: You can buy more free time in this step by choosing additional days and click **“Continue to buy detention”** and then click to **“Buy now”**

Step 8: in Delivery orders click **“Continue”**



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Prices
Book ▾
Tracking
Schedules
Supply chain
Manage ▾

EN ▾
🔍
👤
☰

Shipment: 9XXXXXXXX

📍 Shanghai, CN
5 Sep 2024

📍 Sihanoukville, KH
11 Sep 2024

View Payer

None selected
 Change / assign a payer to selected ▾

Invoice reference (Optional)

Charge types	Payer Details	Price
Collect charges		
<input type="checkbox"/> Equipment Positioning Service Import (CY)	COMPANY ABC LTD-*****XXX	Update Payer USD XXX
<input type="checkbox"/> Documentation fee - Destinati	COMPANY ABC LTD-*****XXX	Update Payer USD XXX
<input type="checkbox"/> Terminal Handling Service - Destination	COMPANY ABC LTD-*****XXX	Update Payer USD XXX
<input type="checkbox"/> Container Protect Essential	COMPANY ABC LTD-*****XXX	Update Payer USD XXX
Import Demurrage & Detention charges		
<input type="checkbox"/> Import Demurrage	COMPANY ABC LTD-*****XXX	Update Payer Not available
<input type="checkbox"/> Import Detention	COMPANY ABC LTD-*****XXX	Update Payer Not available

ⓘ Please check that the payers for Import Demurrage & Detention is updated correctly.

I agree to the Maersk [T&Cs](#) relevant to this shipment, pricing, payer details and cargo release or delivery.

*The price displayed is initial estimate for the charges applicable to this shipment. Your invoice may contain additional local tax or charges if applicable.

Delivery orders

9XXXXXXXX (Haulage Id)
DD Released
ⓘ

▾ Containers (1)

Request amendment

9

Back

Step 9: Click “Request amendment”



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MAERSK Prices Book ▾ Tracking Schedules Supply chain Manage ▾ EN ▾ 🔍 👤 ☰

Shipment: 9XXXXXXX 📍 Shanghai, CN 5 Sep 2024 📍 Sihanoukville, KH 11 Sep 2024

👍 Payers & containers ○ Release details ○ Review

Release details for Merchant Haulage

Port of discharge (City, Country/Region) 📍 Sihanoukville, KH Place of release 📍 SIHANOUKVILLE AUTONOMOUS PORT (PAS) 11 Sep 2024 14:00

Release and return details for all containers

- ⓘ Please ensure pickup and return dates are during terminal operating hours.
- Demurrage and detention charges will apply if free time is exceeded.

Release container to (Optional)	Pickup date	Pickup time	10
<input type="text"/>	12 Sep 2024	08:00	
<small>Pick a time within terminal operating hours</small>			
Container return depot	Return date (Optional)	Return time (Optional)	10
Please input city name for which empty container return depot to be selected	12 Sep 2024	07:00	
<small>Please select value from dropdown or type in the container depot name</small>			
Demurrage details			Total* Not available
Detention details			Total* USD 0.00
<input type="checkbox"/> I made the payment for D&D charges.			
Haulage instructions(Optional)			
<input type="text"/>			
<small>0 / 80</small>			
Cancel			Continue 11

Step 10: adjust information detail accordingly

Step 11: Click “Continue”



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Step 12: Add more email receiver by click to **“Add e-mail address”**

Step 13: Review payer/ merchant haulage details and customer can edit directly from this step if any by click to icon

Step 14: Click **“Submit”**



THANK YOU

